

Wolf Pen Creek Amphitheater Vending Policies

1. A **fee of \$50 per booth** is required for any vending operation at Wolf Pen Creek Amphitheater. This fee, along with the attached information sheet must be returned to the coordinator of the event for which it is applicable.
2. All items for sale must be listed on the attached form and approved by the venue manager in advance.
3. All applicable **state and federal laws** must be followed and permits displayed at each booth. (For example: Health Permits for concessions vending.)
4. All **electrical and water** needs must be specified on attached form; and approved in advance by the venue manager.
5. Amphitheater **grounds** are to be left in the same condition as they were prior to vendor use. Each vendor is required to keep the immediate area in and around their booth clean and all waste produced as a result of vendor operations must be immediately transported to dumpster by vendor. Grease, leftover food, and sauce must be taken off-site by vendor for disposal.
6. WPC has **"banned"** many items from being sold at the facility because of clean up or danger to facility patrons; therefore, all items that are proposed for sale must be approved in advance of the event. Some items specifically not allowed are silly string, starburst candies, bubble gum, bubbles and any other items that cause danger or clean up problems. Additionally, toy guns and swords are not allowed to be sold at WPC. Vendors are encouraged to list all items proposed for sale on the attached form so that the vendor will know before they order their inventory.
7. All vendor booths must be completely setup and stocked prior to the start of the event. Any devices that may cause harm to the grass, irrigation system, or facility structure are prohibited. Duct tape is prohibited. Tent stakes locations must be "approved" in advance.
8. All booths are to be set up in a **safe and secure** manner. Helium tanks must be secured to a load bearing object. Cookers and grills must be roped off in a manner as to insure the safety of the patrons and facility staff. Fire suppression devices must be kept in a readily accessible location at each booth.
9. All **tents** bigger than 10X20 must abide by the City of College Station's current tent ordinance and have proper permit.
10. No **vehicles** are allowed to park inside the facility. Vehicles are prohibited from driving on amphitheater grass.
11. Vendors are required to bring all supplies needed for their operation including power cords, safety fencing, water hoses, tables, and tents.
12. Signage at each booth must look professional. Each vendor must have a sign identifying the business name at each booth.
13. The venue manager has the final authority on approval/disapproval of any activities, items for sale, booth placement and set-up concerns.



If you have questions please call Sheila Walker 979-764-3408 or email swalker@cstx.gov .

Wolf Pen Creek Amphitheater Vending Permit Information

Office use only	
Received on:	_____
Approved	Denied
Conditional Approval	
By:	_____

Event:

Event Date:

Business Name:

Address:

Contact Person:

day phone:

cell phone:

Email address:

Set up time for booths:

Hours of operation:

Proposed items for sale:

Do you wish to set up a tent?

What size is your tent?

Does your booth need electricity?

How much power do you need? (amps)

Does your booth need water available?

Does your booth have any other specific needs?

Return this form with your booth fee to the event coordinator

This form must be returned by



CITY OF COLLEGE STATION